

**\*\*ALL SECTIONS REQUIRED  
Medicare Authorization Form**

**Section A: Beneficiary Information**

Name (As it appears on Medicare card):

Date of Birth:

Medicare ID Number:

Address:

City:

State:

ZIP Code:

**Section B: Record Time Frame Definition**

Medicare will only disclose the claim information identified below for the individual in Section A.

Select **one** item:  Release **all** records OR  Timeframe of claim records from start date \_\_\_\_\_ to end date: \_\_\_\_  
**NY RESIDENTS MUST ALSO SELECT:**  Release **all** records OR  Exclude information about alcohol and drug abuse, mental health treatment, and HIV

Identify a future date or event when the authorization will expire (one time disclosure if no date or event provided).

Specified Date \_\_\_\_\_ OR  Event \_\_\_\_\_

**Section C: Release Information To**

Identify the name, address and contact information of the person and/or organization to whom you want Medicare to disclose the claim records. Medicare will only release claim records to those listed.

1. Organization/Individual Name and Contact: RECORDS DEPOSITION SERVICE, INC.

Organization/Individual Mailing Address:

PO BOX 5054, SOUTHFIELD, MI 48086-5054 P 248.357.3330 F 248.357.3337 INFO@RECDEP.COM

2. Organization/Individual Name and Contact:

Organization/Individual Mailing Address:

**Section D: Purpose for Request**

This section helps Medicare understand the reason or intent for use for this record request.

At the request of the individual

Litigation

**Section E: Authorization Agreement**

I authorize Medicare to disclose claim records to the person(s) or organization(s) documented in Section C. I understand that these claim records may be re-disclosed by the recipient and may no longer be protected by law.

I understand I have the right to revoke this authorization at any time, in writing, except to the extent that Medicare has already acted based on my permission.

I understand that signing this authorization is voluntary. Treatment, payment, enrollment in a health plan or eligibility for benefits will not be conditioned on my authorization of this disclosure.

Signature of Beneficiary or Representative Authorized by Law:

X \_\_\_\_\_

Date Signed:

Legal Role of Representative (Requires Additional Documentation):

\_\_\_\_\_

\_\_\_\_\_

**\*\*ALL SECTIONS REQUIRED**  
**Medicare Authorization Form**

**Section A: Beneficiary Information**  
 Name (As it appears on Medicare card): \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Medicare ID Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

**Section B: Record Time Frame Definition**  
 Medicare will only disclose the claim information identified below for the individual in Section A.  
 Select one item:  Release all records OR  Timeframe of claim records from start date \_\_\_\_\_ to end date: \_\_\_\_\_  
**NY RESIDENTS MUST ALSO SELECT:**  Release all records OR  Exclude information about alcohol and drug abuse, mental health treatment, and HIV  
 Identify a future date or event when the authorization will expire (one time disclosure if no date or event provided).  
 Specified Date \_\_\_\_\_ OR  Event \_\_\_\_\_

**Section C: Release Information To**  
 Identify the name, address and contact information of the person and/or organization to whom you want Medicare to disclose the claim records. Medicare will only release claim records to those listed.

1. Organization/Individual Name and Contact:  
 Organization/Individual Mailing Address: \_\_\_\_\_

2. Organization/Individual Name and Contact:  
 Organization/Individual Mailing Address: \_\_\_\_\_

**Section D: Purpose for Request**  
 This section helps Medicare understand the reason or intent for use for this record request.  
 At the request of the individual  Litigation

**Section E: Authorization Agreement**  
 I authorize Medicare to disclose claim records to the person(s) or organization(s) documented in Section C. I understand that these claim records may be re-disclosed by the recipient and may no longer be protected by law.  
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 I understand that signing this authorization is voluntary. Treatment, payment, enrollment in a health plan or eligibility for benefits will not be conditioned on my authorization of this disclosure.

Signature of Beneficiary or Representative Authorized by Law: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
 Legal Role of Representative (Requires Additional Documentation): \_\_\_\_\_

- 1**

**BENEFICIARY NAME & MEDICARE NUMBER**  
As it appears on the Medicare Card

**5**

**SELECT REASON FOR REQUEST**  
This includes litigation and "by request of the individual"
- 2**

**RECORD TIMEFRAME**  
Select date range if not selecting "ALL RECORDS"

NY Residents-additional required selection

**6**

**REQUIRED AUTHORIZATION CLAUSES**  
HIPPA clauses required to release information
- 3**

**SELECT EXPIRATION DATE**  
If specific date or event required

**7**

**BENEFICIARY SIGNATURE**  
Signed and dated by beneficiary or authorized representative (If not signed by beneficiary; note that POA or Letters Testamentary are required)
- 4**

**SPECIFY ORGANIZATION TO RELEASE TO**  
Must include contact first and last name and address